2023-2024 Promotion, Tenure & Contracts (P&T) Committee Annual Report

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| Committee | Charges | Progress | Barriers, if any | Estimated Completion Date | Additional Notes |
| Promotion, Tenure & Contracts (P&T) | Charge 1: Review materials for candidate for promotion and tenure. | We reviewed all cases brought before us in Fall 2023, as well as two expedited reviews in Spring 2024. |  | late October 2023 for fall cases, March 2024 for expedited cases |  |
| Charge 2: Deliberate on cases for promotion and tenure. | All Fall cases had two meetings. In the first, all eligible committee members deliberated on the case for one hour and then voted immediately afterwards. A letter was then drafted by two committee members and reviewed by all eligible committee members ahead of the second meeting. At the second meeting, the committee letter was discussed and finalized by the full committee. For the expedited reviews, there was no committee letter needed, so we all eligible committee members met for a full hour for each case and then voted immediately afterwards. |  | early November 2023 for fall cases, March 2024 for expedited cases |  |
| Charge 3: Make written recommendations on cases for promotion and tenure. | This was completed for all eligible cases. |  | early November 2023 for fall cases, March 2024 for expedited cases |  |
| Charge 4: May be called upon to consult on creating implementation plans privy to committee work as it related to the Strategic and Diversity Plans. | We gave general feedback on potential revised practices. The committee may move to a format of taking a half-day (or more) to review all cases and then a second meeting to review letters, instead of spreading these meetings out over several months. |  | Nov-23 |  |